



SHIMAO SERVICES HOLDINGS LIMITED

世茂服務控股有限公司

(Incorporated in the Cayman Islands with limited liability)

(Stock Code: 873)

Dissemination of Corporate Communications

Pursuant to Rule 2.07A of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Listing Rules**”) and the articles of association of Shimao Services Holdings Limited (the “**Company**”), the Company will disseminate its future corporate communications (the “**Corporate Communications**”¹) to the Shareholders² electronically and only send corporate communications in printed form to the Shareholders upon request.

In this connection, the following arrangements come into effect on 4 August 2026.

ARRANGEMENTS

1. Actionable Corporate Communications³

The Company will send the Actionable Corporate Communications to the Shareholders individually in electronic form by email. If the Company does not possess the email address of a Shareholder or the email address provided is not functional⁴, the Company will send the Actionable Corporate Communication in printed form together with a reply form for soliciting the Shareholder’s functional email address to facilitate electronic dissemination of Actionable Corporate Communications in the future, until such time when the Shareholder has provided a valid and functional email address to the Company’s branch share registrar and transfer office in Hong Kong, Tricor Investor Services Limited (the “**Branch Share Registrar**”), as detailed in section headed “PROVISION OF SHAREHOLDER’S EMAIL ADDRESS TO THE COMPANY” below for receiving the same.

2. Corporate Communications

The Company will make the Corporate Communications available on its website (www.shimaofuwu.com) and the website of Hong Kong Exchanges and Clearing Limited (“**HKEX**”) (www.hkexnews.hk). The Company will not send a notice of publication of the Website Version⁵ of Corporate Communications to the Shareholders. The Shareholders are encouraged to proactively monitor the availability of all future Corporate Communications on the websites of the Company or HKEX and access the Website Version of Corporate Communications by themselves.

PROVISION OF SHAREHOLDER'S EMAIL ADDRESS TO THE COMPANY

In support of electronic communication by email, the Company recommends the Shareholders to provide the Company with their email address at any time in future by reasonable notice in writing to the Branch Share Registrar at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to 873-ecom@vistra.com.

It is the responsibility of the Shareholders to provide email address that is functional. If the Company does not possess the email address of a Shareholder or the email address provided is not functional, the Company will act according to the above arrangements. The Company will be considered to have complied with the Listing Rules if it sends Actionable Corporate Communications to the email address provided by a Shareholder without receiving any "non-delivery message".

REQUEST FOR PRINTED COPY OF CORPORATE COMMUNICATIONS AND ACTIONABLE CORPORATE COMMUNICATIONS

For those Shareholders who wish to receive a printed version of all future Corporate Communications and Actionable Corporate Communications or, if for any reason, have difficulty in gaining access to the Corporate Communications on the Company's website, the Company will, upon receipt of request in writing by the Shareholder to the Branch Share Registrar (at the address stated above) or by email to 873-ecom@vistra.com, send future Corporate Communications and/or the relevant Actionable Corporate Communications (as the case may be) to such Shareholders in printed form free of charge.

Shareholders should note that the request in receiving Corporate Communications and Actionable Corporate Communications in printed form will be valid until expiry on the last day of the following financial year of the Company or unless being revoked or superseded by a subsequent written request (whichever is earlier). Further request in writing will be required if a Shareholder prefers to continue receiving printed copy of future Corporate Communications and Actionable Corporate Communications thereafter.

Notes:

- 1. Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) the quarterly report, if any; (d) a notice of meeting; (e) a listing document; (f) a circular; and (g) a proxy form.*
- 2. Holder(s) of the share(s) of the Company.*
- 3. Actionable Corporate Communications refer to any corporate communications that seek instructions from the Shareholders on how they wish to exercise their rights or make elections as Shareholders.*
- 4. It is the responsibility of a Shareholder to provide email address that is functional. The Company will be considered to have complied with the Listing Rules if it sends Actionable Corporate Communications to the email address provided by a Shareholder without receiving any "non-delivery message".*
- 5. The electronic version of Corporate Communications being published, in both English and Chinese, on the websites of the Company and HKEX.*

To: **Shimao Services Holdings Limited** (the “Company”)
(Stock Code: 873)
c/o Tricor Investor Services Limited
17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong

Provision of Email Address and/or Request for Printed Copy of Corporate Communications¹ and Actionable Corporate Communications²

Information of shareholders of the Company (“Shareholders”):

Name(s) (in English)	:	
Name(s) (in Chinese)	:	
Email address	:	
Email address (re-type)	:	
Contact telephone number	:	

Please mark (X) in ONLY ONE of the following options (**applicable for dissemination arrangement via printed copy**):

	To receive the printed English version ONLY for all future Corporate Communications and Actionable Corporate Communications ³ ; OR
	To receive the printed Chinese version ONLY for all future Corporate Communications and Actionable Corporate Communications ³ ; OR
	To receive BOTH the printed English and Chinese versions of all future Corporate Communications and Actionable Corporate Communications ³ ; OR
	To cancel prior request(s), if any, of printed version(s) of all future Corporate Communications and Actionable Corporate Communications. Shareholders will refer to the online versions to be published on the Company’s website and the website of Hong Kong Exchanges and Clearing Limited for all future Corporate Communications or the electronic form of Actionable Corporate Communications to be received by email ⁴ (as the case may be).

Signature: _____

Address: _____
(Please use ENGLISH BLOCK LETTERS)

Contact telephone number: _____ Date: _____

Notes:

1. Corporate Communications include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors’ report and its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) the quarterly report, if any; (d) a notice of meeting; (e) a listing document; (f) a circular; and (g) a proxy form.
2. Actionable Corporate Communications refer to any corporate communications that seek instructions from the Shareholders on how they wish to exercise their rights or make elections as Shareholders.
3. If both English and Chinese versions of the Corporate Communications and Actionable Corporate Communications are combined into one document, a printed version of the Corporate Communications and Actionable Corporate Communications with both English and Chinese versions will be sent to the Shareholder requesting for a printed copy of any version(s) of the Corporate Communications and Actionable Corporate Communications.
4. It is the Shareholder’s responsibility to provide email address that is functional. If the Company does not receive the completed form or the email address provided is not functional, the Company will send the Actionable Corporate Communications in printed form together with a reply form for soliciting the Shareholder’s functional email address to facilitate electronic dissemination of Actionable Corporate Communications in the future. The Company will be considered to have complied with the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited if it sends Actionable Corporate Communications to the email address provided by a Shareholder without receiving any “non-delivery message”.
5. Please complete all your details clearly. If no option, or more than one option, is marked, the Company reserves the right to treat this request as void.
6. In the case of joint registered holders of any shares, this form shall be deemed to be submitted by the joint registered holder whose name first appears on the register of members for and on behalf of all the joint registered holders.
7. If more than one email addresses are provided, the Company will only adopt the first email address as set out above.
8. This request will be valid until expiry on the last day of the following financial year of the Company or unless being revoked or superseded by a subsequent written request (whichever is earlier). Further request in writing will be required if a Shareholder prefers to continue receiving printed copy of future Corporate Communications and Actionable Corporate Communications thereafter.
9. For avoidance of doubt, the Company does not accept any other instructions given on this request. Any other instructions inserted on this request will be void.

PERSONAL INFORMATION COLLECTION STATEMENT

“Personal Data” in this statement has the same meaning as “personal data” defined in the Personal Data (Privacy) Ordinance, Cap. 486 (the “PDPO”), which may include but not limited to your name, contact telephone number, email address and mailing address.

Your supply of Personal Data is on a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen. Your Personal Data will be retained for such period as may be necessary for our verification and record purposes.

You have the right to request access to and/or to correct the respective Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of the Personal Data should be in writing by either of the following means:

By mail to: Data Privacy Officer
Tricor Investor Services Limited
17/F, Far East Finance Centre
16 Harcourt Road, Hong Kong

By email to: is-enquiries@vistra.com